

## Preparation Timeline

June	<ul style="list-style-type: none"> <li>• Order 1 A and 1 B textbooks (if applicable)</li> <li>• Order Home Reading bags for small books, letter books and SDLA Booklet</li> <li>• Order whiteboards and markers</li> <li>• Order flip chart(s)</li> <li>• Order benchmark kit(s)</li> <li>• Assign P1 teachers to the programme</li> </ul>
July	<ul style="list-style-type: none"> <li>• Consider the deployment of the NET</li> <li>• P1 teachers register for August and September CPD</li> <li>• Ensure school-based meeting times allow P1 teachers to attend CPD</li> <li>• Ensure co-planning is timetabled</li> <li>• Establish a print rich English Room (stationery, display, computer, visualiser)</li> <li>• Purchase a selection of Reading Aloud books</li> <li>• Download Reading Town 1 on tablets (if applicable)</li> </ul>
August	<ul style="list-style-type: none"> <li>• Prepare name tags</li> <li>• Co-plan <i>Hear We Go</i></li> <li>• Prepare <i>Hear We Go</i> resources</li> <li>• Write scheme of work including UOW and GE lessons for the first term</li> <li>• Store delivered (non-PLP-R/W schools) or collected (PLP-R/W schools) resources in English room</li> <li>• Fax CA briefing application form and send CA to briefing in August</li> <li>• Inform parents of the date for the Space Town Parent workshop</li> <li>• Conduct the Space Town parent workshop (if possible)</li> <li>• Match students to book levels workshop (if needed)</li> <li>• Match students to book levels (if possible)</li> <li>• Arrange first visit date with AT</li> <li>• Print hard copies of UOW and GE support packages or download e-version</li> </ul>
September	<ul style="list-style-type: none"> <li>• Match students to book levels (continued) and record their reading levels</li> <li>• Co-plan <i>My Sister</i></li> <li>• Prepare <i>My Sister</i> teaching resources</li> <li>• Prepare <i>My Sister</i> student booklets</li> <li>• Prepare <i>My Sister</i> GE student booklets</li> <li>• Conduct the parent workshop for Space Town and GE (if that has not been conducted in August)</li> <li>• Register for the October CPD</li> <li>• Send P1 teachers' timetables and school calendar to the AT</li> </ul>
October	<ul style="list-style-type: none"> <li>• Send P1 Space Town teachers to CPD</li> <li>• Produce assessment guidelines for summative assessment for the first term</li> <li>• Print hard copies of UOW and GE support packages or download e-version</li> <li>• Evaluate <i>My Sister</i> and analyse formative assessment data</li> <li>• Co-plan <i>My Friend, Oscar</i></li> <li>• Prepare <i>My Friend, Oscar</i> teaching resources</li> <li>• Prepare <i>My Friend, Oscar</i> student booklets</li> <li>• Prepare <i>My Friend, Oscar</i> GE student booklets</li> </ul>

November	<ul style="list-style-type: none"> <li>• Order Guided Reading resources (books and magnetic letters)</li> <li>• Print hard copies of UOW and GE support packages or download e-version</li> <li>• Evaluate <i>My Friend, Oscar</i> and analyse formative assessment data</li> <li>• Co-plan <i>Grandma and the Birthday Cake</i></li> <li>• Prepare <i>Grandma and the Birthday Cake</i> teaching resources</li> <li>• Prepare <i>Grandma and the Birthday Cake</i> student booklets</li> <li>• Prepare <i>Grandma and the Birthday Cake</i> GE student booklets</li> </ul>
Jan & Feb	<ul style="list-style-type: none"> <li>• Produce assessment guidelines for summative assessment for the second term</li> <li>• Print hard copies of UOW and GE support packages or download e-version</li> <li>• Evaluate <i>Grandma and the Birthday Cake</i> and analyse formative assessment data</li> <li>• Co-plan <i>A Paper Plate Mask</i></li> <li>• Prepare <i>A Paper Plate Mask</i> teaching resources</li> <li>• Prepare <i>A Paper Plate Mask</i> student booklets</li> <li>• Prepare <i>A Paper Plate Mask</i> GE student booklets</li> </ul>
March	<ul style="list-style-type: none"> <li>• Evaluate <i>A Paper Plate Mask</i> and analyse formative assessment data</li> <li>• Co-plan <i>Where am I?</i></li> <li>• Prepare <i>Where am I?</i> teaching resources</li> <li>• Prepare <i>Where am I?</i> student booklets</li> <li>• Prepare <i>Where am I?</i> GE student booklets</li> </ul>
May	<ul style="list-style-type: none"> <li>• Evaluate <i>Where am I?</i> and analyse formative assessment data</li> <li>• Co-plan <i>Fun Time at the Zoo</i></li> <li>• Prepare <i>Fun Time at the Zoo</i> teaching resources</li> <li>• Prepare <i>Fun Time at the Zoo</i> student booklets</li> <li>• Prepare <i>Fun Time at the Zoo</i> GE student booklets</li> </ul>
June	<ul style="list-style-type: none"> <li>• Evaluate <i>Fun Time at the Zoo</i> and analyse formative assessment data</li> <li>• Match students to book levels again and record students' reading levels</li> <li>• Order additional levels of Guided Reading books</li> </ul>