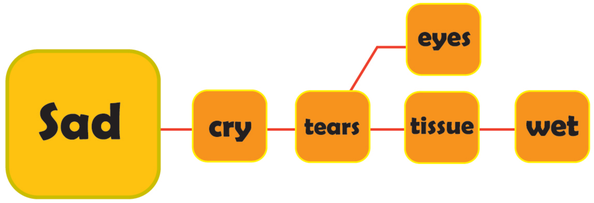
1. Pre-writing

- What do I already know?
- What do I need to know?
- Do I need more information?
- Where can I find it?
  - magazines
  - books
  - internet
  - people
- Do I need a graphic organiser?



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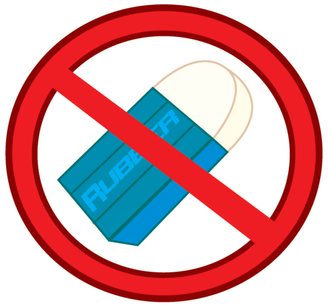
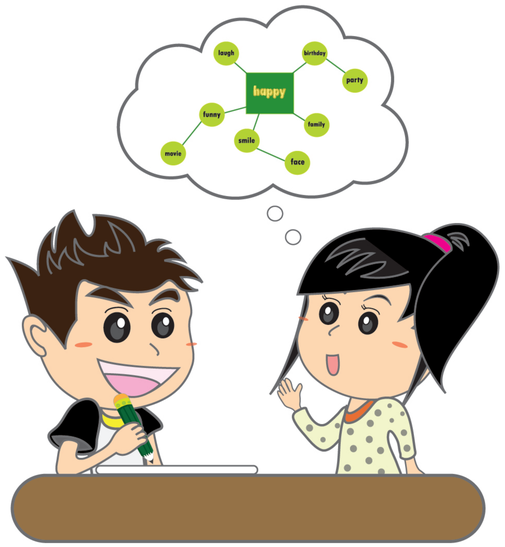
2. Drafting

- **Time to get all my ideas down!**

  How? Who? What? Where? Why? When?



- **I don't have to worry about my spelling. I'll check it later.**



- **Have I used my graphic organiser?**

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3. Revising

- Have I reread my writing to check that:

  it makes sense?
  it is easy to understand?

- Do I need more information?
- Is my writing interesting?

- Is my writing too long?

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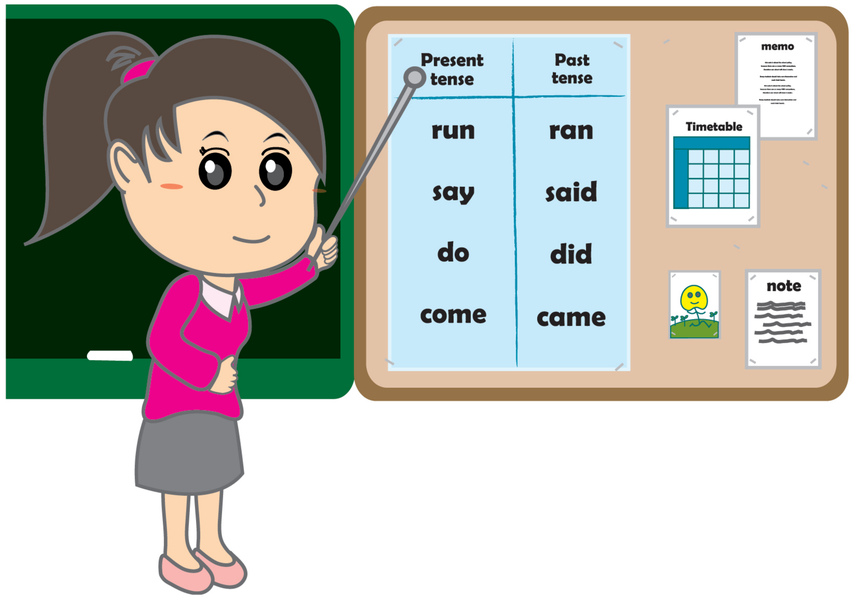
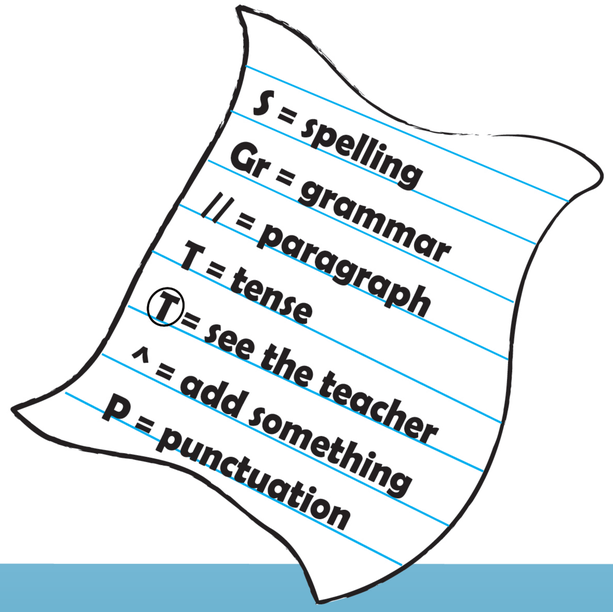
4. Editing



- Reread
- Check my spelling
- What grammar did my teacher ask me to use?
- Have I used correct punctuation?
- Have I organised my writing into paragraphs?
- Have I shared my writing?



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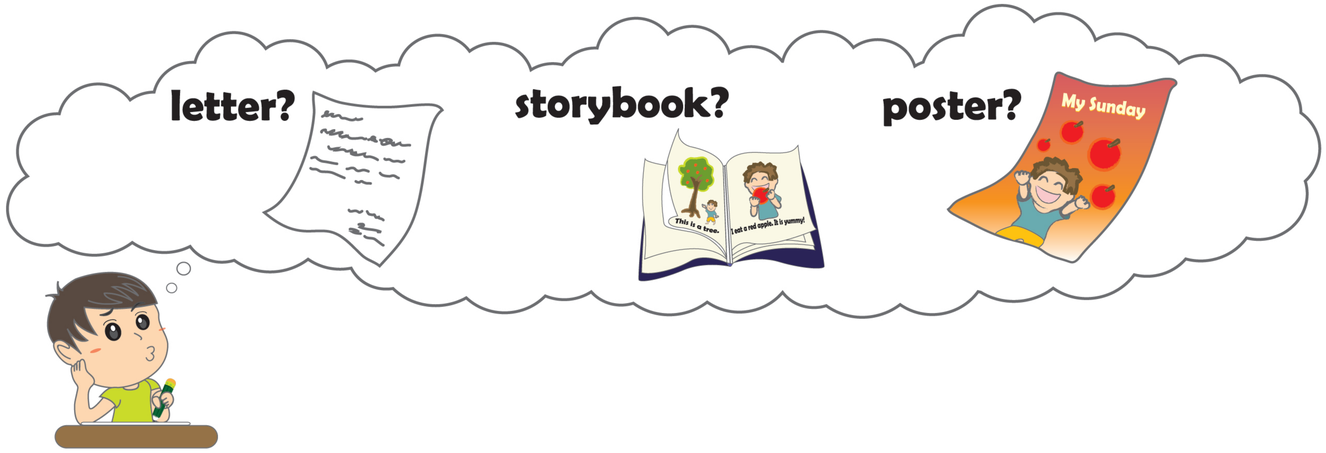
5. Publishing

- Does my title match my writing?
- What does my writing need to look like?



- Will I use diagrams, pictures or photos to illustrate my writing?
- How will I organise the text?
- FONt

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